

1. Memorandum of Understanding (MoU)

**ERASMUS+ PROGRAM
KA121 VET Learner AND Staff Mobility
2025-2027**

1. Objectives of the Memorandum of Understanding

The Memorandum of Understanding (MoU) forms the framework for cooperation between the competent institutions. It aims to establish mutual trust between the partners. In this Memorandum of Understanding partner organisations mutually accept their respective criteria and procedures for quality assurance, assessment, validation and recognition of knowledge, skills and competence for the purpose of transferring credit.

	<input type="checkbox"/>	No
	<input checked="" type="checkbox"/>	Yes – these are:
Are other objectives agreed on? Please tick as appropriate	<ol style="list-style-type: none"> 1) Learner’s mobility (group and individual). The parties intend to cooperate on mutual organization group and individual mobility. Group mobility periods of VET learners min. 2 days duration with accompanying staff persons from Tredu. Individual learners’ mobility min. 2 weeks duration funded by an Erasmus+ project for their own VET students either at the other partner’s organisation or in companies approved for work practice by the other partner. 2) Staff mobility of min. 2 days duration may be arranged at the other partner’s organisation or partner network. 3) Other cooperation (e.g. Erasmus+ development projects and VET skills cooperation) 	

2. Organisations signing the Memorandum of Understanding

Partner 1. Sending organization

Country	Finland
Name of organisation	Tampereen kaupunki, Tampereen seudun ammattiopisto TREDU City of Tampere, Tampere Vocational College TREDU
Address	P.O. Box 217, 33101 Tampere, Finland
Telephone	+358 3 565 611
E-mail	name.surname@tampere.fi
Website	www.tredu.fi
Contact person	Name: Ritva Klaavu Position: International Coordinator
Telephone	+ 358 50 5728 707
E-mail	ritva.klaavu@tampere.fi
Organization ID:	E10206036 (y-tunnus 0211675-2)

Partner 2. Host organization

Country	Estonia
Name of organisation	Tallinna Tervishoiu Kõrgkool Tallinn Health Care College
Address	Kännu 67, 13418 Tallinn, Estonia
Telephone	+372 671 1701
E-mail	info@ttk.ee
Website	www.ttk.ee/en
Contact person	Name: Piret Tamme
Telephone	+372 5303 4788
E-mail	piret.tamme@ttk.ee

Organization ID:	E10054590
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3. The training program(s) or qualification(s) covered by this MOU

Qualification 1: Vocational Qualification in Building and construction; carpentry and other

Target groups	Students
Unit(s) of learning outcomes for the mobility phases (refer to enclosure in the annex, if applicable)	The actual learning outcome will be the same as that for local students/apprentices in the host country at the same level of training and in the same VET program. This will be specified in the Learning Agreement.

4. Division of responsibility in connection with mobility periods

Responsibility	As sending partner	As receiving partner
Preparation of MOU	X	X
Provide the sending/hosting companies and the participants with all necessary information (contact person etc.) and documents to be signed before, during, and after the mobility period	X	X
Guarantee information and communication between partners	X	X
Prepare Learning Agreement: Clarify Learning outcomes, Units of Learning outcomes and assessment form.	X	X
Guarantee and organize suitable work and training placement in the professional field of the student/apprentice or staff		X
Sign Europass (or similar certificate of participation) and Learning Agreement drafted by the sending partner	X	X
Select, inform, and prepare the student/apprentice or staff	X	
Arrange insurance (travel, health, work, accident, and liability)	X	
Provide information about cost of living, flat, accommodation		X
Arrange accommodation for student/apprentice/staff	X	
Provide Safety instruction, working clothes and safety equipment if necessary	X	X
Provide funding for meals during the mobility period	X	
Provide funding for cost of living	X	
Arrange travel	X	

Organize tutoring in the company		X
Carry out assessment		X
Participate in feedback of the whole work-based learning period	X	X

5. Assessment, documentation, validation and recognition

By signing this Memorandum of Understanding, we conform that we have discussed the procedures for assessment, documentation, validation and recognition and agreed on how this will be done (according to each individual Learning Agreement)

6. Validity of this Memorandum of Understanding

This Memorandum of Understanding shall enter into force on the day of last signature and shall apply retroactively from 5 May 2025. The MoU is valid until December 31, 2027. The agreement will not be binding on the City of Tampere until the relevant decision has become enforceable.

7. Evaluation and review process

The work of the partnership will be evaluated and reviewed yearly.

8. Signatures

Organisation / country	Organisation / country
Tampere Vocational College Tredu Finland	Tallinn Health Care College Estonia
Name, role	Name, role
Kirsi Viskari Director of VET Signature:	Grete Sõõru Head of International Relations Signature:
Place, date	Place, date
Tampere / - 2025	Tallinn / - 2025